



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		NOWBOICHA COLLEGE
• Name of the Head of the institution	DR. Dilip Hazarika	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03752255240	
• Mobile No:	8638211139	
• Registered e-mail	dhazarikanc@gmail.com	
• Alternate e-mail	iqacnc18@gmail.com	
• Address	PO - DOOLAHAT,Dist. - LAKHIMPUR, ASSAM ,PIN - 787027	
• City/Town	NORTH LAKHIMPUR	
• State/UT	ASSAM	
• Pin Code	787027	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	Grants-in aid	

• Name of the Affiliating University	DIBRUGARH UNIVERSITY				
• Name of the IQAC Coordinator	MR. BINAY KR THAKUR				
• Phone No.	03752255240				
• Alternate phone No.	03752255364				
• Mobile	6900210352				
• IQAC e-mail address	iqacnc18@gmail.com				
• Alternate e-mail address	dhazarikanc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.nowboichacollege.ac.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.25	2004	04/11/2004	04/11/2009
6.Date of Establishment of IQAC			05/01/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
No	No	No	No	No	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been			Yes		

uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Tree Plantation Program conducted by IQAC in association with College Students' Union.	
Cleanliness Drive Program in association with NCC.	
Awareness "Program on Open Defecation Free" in the adopted village,	
General Counselling of students of Nowboicha College in collaboration with Academic Council.	
Students' encouragement program on " Appropriate Technology for Common People".	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil
Nil	Nil

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
Nowboicha College Governing Body	28/05/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
No	Nil

Extended Profile

1. Programme

1.1

09

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 271

Number of students during the year

File Description	Documents
Data Template	View File

2.2 149

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 126

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 25

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 26

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	09
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	271
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	149
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	126
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	25
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	26
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	895589
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. At the beginning of each academic session, the college prepares its proposed academic calendar which is brought to the college notice board for the information of all the stake holders. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching day, dates of internal examination, circular, extension related and co-curricular activities.

2. Orientation programme is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. Students are also advised to follow the rules of discipline for the smooth conduct of the college activities.

3. Academic Advisory committees of the college headed by the vice principal prepares the master routine and circulates it to the

different departments. Routine is prepared strictly in accordance to the number of credit point mentioned in the prescribed syllabus of each course offered by the departments. The routine is prepared by the routine committee for all general courses, all programs and honors classes of arts departments.

4. Based on the departmental routine, department conduct meetings for allotment of classes and syllabus distribution among the teachers. Students are given details of teaching assignment of each teacher at the beginning of a session by the department.

5. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their teaching plans according to the number of lectures allotted in the university syllabus for each topic.

6. Along with the traditional chalk and talk method, teachers use power point projector during the lecture to demonstrate topics.

7. Unit test/ Sessional Examination and students seminars are held after completion of a section of the syllabus and periodic review of performance of students is undertaken.

8. Remedial Classes/ Tutorial classes are conducted by some departments within class routine hours for which separate attendance registers are maintained.

9. Classes are also held during the summer break every year to keep pace with the curriculum of CBCS.

10. Field tours are organized by some departments to ensure effective implementation of the prescribed curriculum.

11. Interactive sessions with students and sometimes with guardians are held to identify problems areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners.

12. Students satisfaction survey is going to be conducted by IQAC to improve the teaching learning process of each department from the session 2020-2021.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the schedule of the Academic Calendar, the classes have been conducted by all the departments of the college. During the session Departmental Seminar/ Workshops have also been organized by different departments. The students of Economics Department, Sociology Department, Education Department and Assamese Department participated in the Field Project as part of their academic activities. Two Sessional Examinations have been conducted for continuous internal evaluation of students. All these activities have been performed to enhance the knowledge of students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college authority is always trying to create awareness among the college staff and students about the relevant issues like professional ethics, environmental and gender issues as well as human values. The Principal calls meeting of teaching and non teaching staff to discuss the issues of professional ethics among them. Lecture on Gender issues and human values are delivered for bringing awareness among students of the college.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

61

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college authority in consultation with all the heads of the department prepares a list of advanced learners and slow learners and prepare a strategy for bringing qualitative developments among them. All heads of the department are advised to conduct special classes for those students who are lagging behind in their academic performances. Slow learners are also encouraged by giving notes and discussing difficult topics separately. These students are given the opportunities to come to the stage and addressing the students so that they can remove the hesitation and increase their confidence level. Advanced learners also get the opportunities to meet their teachers and discuss the problems and their solutions.

File Description	Documents
Link for additional Information	https://www.nowboichacollege.ac.in/igac/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
271	25

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college conducts various student centric activities throughout the year. The faculties of the different department organize

activities like Group Discussion, Field Trips, Debates, Quiz, Assignments, Seminars, College Magazine, Wall Magazines, Departmental Magazines, Poetry Recitation and Power point presentation for making the learning more experimental. The college also organizes co- curricular activities, extra - curricular activities, sports and cultural events which help the students for their all - round personality developments.

Team spirit and leadership qualities are developed in the students through group discussions, project work and organizing workshop on useful topics like stress management, communication skills, personality development and time management. The college promotes creativity amongst students by encouraging them to publish articles in the college magazine, Departmental Magazines and wall magazines. To imbibe patriotic and social values among students various Days like Teachers' Day, Independence Day, Republic Day, NSS Day, NCC Day and College Establishment Day are celebrated. NSS and NCC conduct activities like Tree Plantation, De - addiction Drives, Swachh Bharat Abhiyan, AIDS Awareness Camp in order to make the students responsible citizen.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.nowboichacollege.ac.in/igac/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Nowboicha College is located in arural area where network problem is still a major issue. Yet the college authority has been able to build a Digital Classroom with ICT enabled and projectors installed there. The faculty members of the college use various ICT enabled tools to enhance the quality of teaching - learning among students. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching - learning process. The college authority is in the process of providing Wi- Fi facilities in the college premises for creating better teaching - learning environment.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.nowboichacollege.ac.in/igac/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time.

The students are well informed in the very beginning of the session regarding the university norms for the award of internal assessment marks as well as the rules and regulations pertaining to the internal assessment tests and university examination.

As per the COE (Controller of Examination, Dibrugarh University)notifications, Academic activity plan and Internal Assessment Examination Scheduled is prepared. Based on the Academic Calendar, the Internal Assessment Examination is conducted at regular intervals of time. The timetable for the assessment test is prepared by the the Academic Council and it is displayed to the

college Notice Board, Department Notice Board and also circulated to students.

The college conducts two Sessional Tests for 20 marks with duration of 60 minutes and the Final Examination is conducted by the university for 80 marks with duration of three hours.

The evaluated answer sheets of the Sessional Tests are issued to students in classroom. The students can approach the teacher in case they need a clarification on the award of marks based on the scheme of evaluation discussed in the class. The mark list for internal assessment is prepared and displayed in the notice board.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nowboichacollege.ac.in/igac/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well organized mechanism for Redressal of examination related grievances. The student can approach the teachers, Vice Principal (who is also the head of the Academic Council) and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance.

A. Grievance related to college conducted examinations :

At the college level, the evaluation work is done by the concerned faculty members. If any student feels that the marks given to him in any paper are not just, he or she can approach the concerned Head of the Department for the redressal of his/her grievance. The concerned Head of the Department will look in to the matter and take appropriate measures.

Internal examination committee also looks after the complaints the complaints or grievances related to Sessional Examinations. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. The Principal and in charge of faculty keeps an eye on the over all procedure by conducting the periodical meeting with the internal examination committee.

B. Grievances regarding University examinations :

Grievances related to final examination of under graduate courses are forwarded to the University Grievance Committee. Students can obtain photocopy of the answer sheets from university on request. Students who are not satisfied with their marks at the university examinations can apply for Revaluation / Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the university mark list, the college sends a photocopy of the mark list with an application to rectify the error at the University level. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.nowboichacollege.ac.in/igac/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college adopts outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students.

- * Graduate attributes are described to the first year students at the commencement of the programme.
- * Atleast five hours are spent by the teachers for introducing the subject to the students.
- * Learning Outcomes of the Programs and Courses are observed and measured periodically.
- * The importance of the learning outcomes is discussed in every IQAC meeting and Staff Meeting and it is communicated to all the teachers of the college.
- * The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial

Meetings.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nowboichacollege.ac.in/igac/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes, Programme Specific Outcomes and Course Outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom departmental notice board. Two Sessional Tests are conducted per semester to ensure that students have achieved desired level of competencies in their concerned subjects. At the end of each semester, university conducts examinations based on the result published by university the course outcomes are measured.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.nowboichacollege.ac.in/igac/

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

126

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.nowboichacollege.ac.in/igac/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.nowboichacollege.ac.in/iqac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities were not carried out in the neighbourhood community during this period because of the pandemic situation for which any community project was completely stopped by the Govt of Assam in compliance with the directions of the central government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

Because of pandemic situation we were not allowed to take any extension or outreach programmes by the govt.

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Teaching and Learning -Good acoustic condition for Teaching and learning

1. **Laboratories-** Well equipped with multiple seat apparatus. There is no science stream in our college hence education and Geography deptt. has two departmental laboratories. The laboratories have several instrument and equipment.
2. **Seminar Hall-**The College has a Digital seminar hall about seating capacity 150 students with LCD projection and public address system and white board.
3. **Library and reading room-**Equipped with Digital library facility and student reading room with many books and news paper.
4. **Class Room-** The College has adequate physical and academic facilities required as per University grant commission guidelines to run the different programme. A spacious garden with pavements and pavers in the campus is developed for students service

*well furnished classroom 9

*Class hall-2

*ICT enabled Classroom 1 with spacious seating arrangement and qualities furniture.

*Cleanliness, light and ventilation facilities are maintained in

the classroom and laboratory

*Blackboard, Whiteboard are available in the classroom.

*A well finished computerized administrative office.

*Well ventilated auditorium and seminar hall with ICT facilities.

5. Computing equipment- For teaching and learning our institution has adequate facilities. These are given below

* Desktop computer

* Servers

* Printers

* Laptop

*Projector

*CCTV Camera

* Xerox machine



File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities- Yes, our college has performed adequate facilities for cultural activities. Many cultural activities performed in college premises, i.c College annual weak. Remarkable day observed freshmen social etc.

Sports:- Sports is an integral part of curriculum various sports facility is provided to the student within the campus. Our college has no sport ground. The annual sports of in college held in neighboring institution. There are places of indoor games for boys and girls in their respective common room and indoor stadium. Auditorium has also space for indoor games like Table Tennis, Badminton, Chess board, Carom, Luda etc. College is planning to develop another outdoor play ground near college campus.

Gymnasium:- The college has an auditorium and a gym club. It is provided gym facilities for students.

Yoga Center:- The College has a Yoga center. It is maintained by a committee and function many function for students benefit. Yoga is taught to student by a yoga committee. In our college premises yoga is practiced in the outdoor stadium. Usually yoga classes are held whenever an yoga expert is invited to the college on periodic basis.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

Classroom-9, Seminar hall-1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

Seminar Hall-1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1773411

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College library is using SOUL 2.0 software for automation of the library which is provided by INFLIBNET for library automation. Now the library is fully automated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

32700

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

25

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Continuous upgradation of technology and the infrastructure is one of the quality policies of the institution. The institution provides IT enabled teaching learning environment in the college

campus. The college authority is also trying to provide Wi Fi and physical connectivity. It is expected that very soon we will have Wi Fi facility for college library, office and computer labs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

895589

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has maintained a committee that oversees the maintenance of building, class room and laboratories. The maintenance committees headed by the administrative office who in turn monitors in work of the supervision at the next level. The development section maintain the infrastructure facilities. A dedicated team of electrician, plumbers, carpenters and other personal provided round the clock service to department.

1. Laboratories- Well equipped with multiple seat apparatus. There is no science stream in our college hence education and Geography deptt. has two departmental laboratories. The laboratories have several instrument and equipment.
2. Library:- For over all smooth function of the library, it is divided in to following five section

*Acquisition/processing section

*Circulation Section

* Serial Section

*Reference Section

* ICT and digital Section

The library of the college has its own mechanism and system in place to identify the purchases based on the courses offered check on the facilities to be provided for the students and the staff.

3. Sports:- Sports committee looks after maintaining the sports ground and sports equipments. Committee organizes various indoor and outdoor sports competition for students at intra and intra

collegiate level.

4.Computer :- Maintenance of computer (Hardware and Software) updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computer, copier machines, software, CCTV security are in place. Policy is developed to maintain a balance between students and computer ratio. So that all students will be benefited for academic purpose.

Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanism. Safety of girls specially handled and appropriate measures are taken to make the campus safe for students.

5.Classroom : Classroom being the most important work space. It is managed with proper system and procedure and recommended by the management and the college. It is followed keeping in mind the modern teaching learning environment. The class room are well equipped with all modern technology like the smart board mike system and other technologies foir better and effective teaching . CCTV installed in each classroom to make sure of the safety and security of all students, teachers and equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

09

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students constitute a major stakeholder in the institutional growth. Utilization of the support and ideas of the students is the paramount requirement for the prosperity and well - being of the institute. Our institution always strives to build a relation of mutual respect and inculcate a sense of pride amongst the students for their own institute.

Our college has a Students' Union whose office bearers are elected annually by holding an election where students of the college actively participate. The college authority has given the representation of students in different committees like Anti - Ragging Committee, Cultural Committee, Alumni Association, NCC and NSS. All these committees help to promote and encourage the involvement of students in organizing various sports, social initiatives and community outreach programmes and recreational activities of the college in coordination with faculty mentors. The NCC and NSS Wing of the college also gives opportunity to students to take part in different social issues and community services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni Association is in the existence with the active participation of outgoing students of our college. The office bearers of the association are in the process of getting the association registered under Societies Registration Act, 1860. Due to Covid - 19 pandemic during the last two years, this process has not been completed. In spite of it, the alumni association has contributed significantly to the development of the institution through financial and non - financial during the last five years.

The Alumni Association provides an interface for establishing a link between the alumni, staff and students of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college was established in 1985. Since then it has been trying its level best to cater the needs of the society to establish itself as a premier institution in the educationally, socially backward place.

Our mission is to become the most preferred institution of choice students and guardians. Our vision is to achieve global leadership of excellence in education by prioritizing our values as follows, namely integrity, transparency, quality, team work, execution with passion and human touch and working towards national development. The college envision a student centric, goal-oriented, holistic education to all the aspiring students without regard to caste, creed etc and particularly to economically and socially backward learners to meet the challenges of a rapidly evolving society. Our institution is indeed an institution with unmatched commitment to the pursuit of academic excellence, social responsibility and national development.

MISSION AND VISION

1. To establish a highly developed institution of higher education having improved infrastructure facility with highly qualified faculty members for imparting quality education among the students of the locality.
2. To develop the academic environment and to create a better and conductive atmosphere for the students.
3. To bring gender equality by giving equal opportunity to female community for academic growth
4. Entire campus Green Zone and tobacco free.
5. To preserve the socio-cultural identity of Assamese society and to spread it through this institution.
6. To minimize the problem of unemployment to some extent by giving proper education from such institution.
7. Emphasis is laid on E-learning, visual learning and hands on experience.

8. Students mentorship
9. Well maintained library facility
10. Comfortable hostel facility for girls
11. Good sport facilities both indoor and outdoor
12. CCTV facility within the campus
13. Auditorium with standards for hoisting conference, meeting and workshops
14. E-Goverance, Digital classroom, Digital Library and online admission, registration etc.

The following strategies/ mechanisms define how the institution tries to implement its mission and visions of the society, student community:

Strategies has been adopted by the institution to satisfy the needs of the students from diverse backgrounds including socio-economic backward community complying with all the norms of the society and Government.

Mechanism to adopt Learner-centric education approach, academic planning, improved and use of modern teaching-learning aids and application of ICT resources to make the curriculum interesting and effective for the students to facilitate effective learning.

Mechanism for the upkeep of the infrastructure facilities and promote the optimum use of the same to maintain the quality of academic and other programmes on the campus.

Mechanism to promote research publication, professional developments for the faculty members for quality enhancement of the teaching community.

Mechanism for promotion of participation in community services through extension programmes to develop innovative, creative, value-based education for inculcating social responsibilities and good citizenship amongst its student community.

Mechanism for participation of the students in various cultural and sports activities to foster holistic personality development of students.

Facilitating mechanisms like career and counseling cell, Remedial-classes for socio-economically backward students, grievance redressed cell and welfare measures to support students.

File Description	Documents
Paste link for additional information	www.nowboichacollege.ac.in
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College has a mission statement and goals in tune with the objectives of higher education. The college is trying to effective leadership in various institutional practices and ensuring the organizations management system development, implementation and continuous improvement, interaction with stakeholders. The principal plays a key role along with the heads of the departments, the IQAC and some of the senior faculty members in framing various policies and principles for proper academic, administrative and financial management of the Institution leading to its systematic development and progress in all spheres of the institution.

Interaction with stakeholders, executive committee discusses various issues, challenges and progresses with regard to achievements of goals and implementation. Besides the principal and the staff also provide counseling to the students about various issues, policies facilities and skills etc. available in the institution. The parents and local elites of different sectors also interact with the staff and the principal. During such meetings the principal presents the objectives, policies and various implementations etc. these interaction help in ensuring the stake holders, participation to achieve the objectives and goals. The implementation of those policies and plans are usually done through setting up different committees.

- The committee works in coordination with aforementioned apex body of the institution.
- The Executive Body determines policies, programs and ultimately controls the overall administration.
- Different committee along with the Principal, IQAC coordinator, Secretary of Teachers Unit, departmental heads, GS of the Students Union work as a cohesive group to attain the desired target of academic atmosphere.

During the conduct of seminar, workshop, symposium at departmental level, small ad-hoc committees are committees are formed with

staff and students for discharging then allotted assignments.

When functions are held at the college level such as College Established day, College Week, freshmen social, Parent-Graduan meet, Alumni meet etc, the entire teaching and Non-teaching staff are employed in different committees with one or two as members.

The students Union has its own office as President, Vice-President, Secretary etc. each department has its own association with students as office bearers.

In sports and games, each team is headed by a student leader. Similar is the position in NSS and NCC special camping programmes. The Committees formed at the time such as Invitation Committee and adviser forum are all managed and administered by the students.

File Description	Documents
Paste link for additional information	www.nowboichacollege.ac.in
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our quality policy is to pursue standards of excellence in all the areas of teaching-learning, research, services offered and administration. It has been developed by IQAC based on the objectives set up by the institution for achieving excellence in all the areas of working.

The drive towards excellence is instilled among staff members and students by reiterating its importance time and again and has results in offering high quality services to our stake holders. Standardizing routine procedures, conducting regular interactive meetings at all levels is to our quality policy. Our quality policy is reviewed by IQAC, taking into consideration the feedback received from the stakeholders.

We have a perspective plan which is reviewed every 5 years and the aspects considered for inclusion in the perspective plan are mentioned below:-

- Providing more student-centered learning opportunities
- Enhancing quality of teaching-learning methodology

- Inculcating a value system in students
- Developing leadership qualities in students
- Strengthening research activities work by faculty.
- Building up academic linkages
- Enhancing operational efficiency
- Strengthening alumni network
- Contributing to social change and promoting green initiative
- Providing better physical facilities.

A brief description of the quality improvement strategies of our institution for each of the following:

Teaching & Learning: Quality of teaching and leaning is maintained and upgraded by proper planning through academic calendar and teaching plans. Teachers' diary, departmental seminar, group discussion, sessional examination, assignments' use of ICT skills etc properly used in teaching-learning process.

Community engagement: we adopt a village namely Konwarpur around 3 K.M. distance from the institution for last 6 years and carry out some activities with the help of college staff and students to bring about visible improvement in hygienic and quality life of the villagers.

Research& Development: The institution motivates all teachers to participate in quality research activities by providing guidance through the Research Cell and assistance for participate on national and international seminar/symposium. Teachers are done UGC sponsored MRP and organized departmentally national seminars/symposium and papers are published in form of book with ISSN only after through scrutiny by experts.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	www.nowboichacollege.ac.in
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The duly constituted Governing Body (GB) meets as its requirement to look into various activities of the institution. GB always

File Description	Documents
Paste link for additional information	www.nowboichacollege.ac.in
Link to Organogram of the Institution webpage	www.nowboichacollege.ac.in
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a Government institution (Provincialise mode), the college is not allowed to float any welfare scheme of its own. However as per Govt. rule, after getting approval of the Government, pension , medical leave, loan facilities from any nationalized bank, group insurance scheme (GIS), Car loan, home loan etc are provided to the teachers and all most all the staff of the institution availed the benefits. Besides, the teaching and non-teaching staff of the college gets benefit from the Nowboicha College Teachers' Welfare Fund which was formed in the year 2001.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution, through IQAC, teachers' performance evaluation is done by students as feedback and Student Satisfaction Survey system through a structured proforma prepared by the college academic council.

The analysis of performance appraisals of various departments highlights the important areas where is a scope for improvement.

File Description	Documents
Paste link for additional information	www.nowboichacollege.ac.in
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The principal assigns a committee for internal audit of the internal and external financial audit.

The external audit is undertaken by Govt. Audit Officer. Sometimes a CA is also engaged to audit of the accounts of the college. The college has a separate internal audit system coordinated by Account Branch of the college. The hostel account is audited by

the college staff members being appointed by the principal. The AG office of Assam audits the utilization and implementation of various UGC schemes and other college accounts every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Budget estimates are prepared in consultation with the management, principal and heads of the departments to ensure that financial resources are used diligently. The Governing Body approves it after scrutiny. Mid-term checking of funds utilization is done by the principal and regular internal auditing helps the college to monitor judicious/ appropriate use of financial resources. Compliance to the rules of expenditure as laid down by the UGC and Govt. timely submission of audited accounts has helps the college in getting grants regularly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The active IQAC, constituted as per the norms of NAAC, meets regularly to look into various quality assurance processes. It has formulated the Quality Policy and ensured that the stakeholders are adequately informed. IQAC, in its meetings reviews the implementation plan of the quality assurance activities, with a view to maintain excellence in all the activities.

The vision, mission and the quality provide a framework for quality assurance in all our academic and administrative activities. IQAC elaborately deliberates upon the methods to operationalise the quality assurance systems.

Some of the initiatives in this direction are-

- Various sub-committees have been constituted to look into different aspects like institutional policy.
- The institution has a formal offline mechanism to collect feedback from students about academic activities, infrastructure and services. The received feedback after analysis is discussed in a meeting and mode of action is decided to bring in quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For this period due to Carona pandemic we are unable to organize offline training but through the online mode a series of workshop and seminars are organized striving to work towards implementation of quality assurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity is providing facilities such as.

(A) Safety and Security

(B) Counseling

(C) Common room

Response:-The College is a co-educational institution situated in apart and backward rural area with minority community which makes

it to remain vigilant about different issues related to gender. A number of steps and initiative are taken for sensitization of women as an equal entity of human being. The woman cell of the college has done gender sensitization program for bringing awareness among female community. International woman day program is celebrated by woman cell of the college annually.

Safety and Security:-The college campus is surrounded by brick boundary walls and high raised gates and with a digital video surveillance system, while entering the college premises it is mandatory for students to wear college uniform and to carry valid identity card issued by the college authority. Lady teachers are especially engaged in these occasions to ensure of the girls students.

Counseling:- The college provides counseling to ready student through the cells like the information and carrier guidance cell and self empowerment cell under the guidance of experts and teachers.

Common room:- There are separate common rooms for boys and girls students with modern amenities.